## West Linn-Wilsonville School District 3J

Code: **IIBGA** Adopted: 3/07/16

## **Electronic Communications System**

In a free and democratic society, access to information is a fundamental right of citizenship. Accordingly, the Board is committed to the development and establishment of a quality, equitable and cost-effective communication system. The system's purpose shall be for the advancement and promotion of learning and teaching. The system will be used to provide statewide, national and global communications opportunities for staff and students.

Electronic information research skills are now fundamental to learning and teaching. The Board supports access by students and staff to rich information resources along with the development of appropriate skills to analyze and evaluate them. Resources need to be appropriate to curriculum and instruction standards and practices that are consistent with district-adopted goals and that are congruent with the district's high standards of learning and teaching. The Board expects that staff will blend thoughtful use of electronic information throughout the curriculum and that the staff will provide guidance and instruction to students in its appropriate use.

Students and staff are responsible for good behavior on school computer networks just as they are in a classroom or elsewhere on school property. Communications on the network should be considered public in nature. Access to network services will be provided to all students and staff who use them in a considerate and responsible manner.

Students and staff are to use prudent judgment when accessing political and lobbying sources, chat rooms, electronic mail (e-mail), news user groups, social media and other sites. Students and staff are required by this policy to avoid threatening, hate-related, discriminatory and pornographic sites.

The superintendent will establish administrative regulations for the use of the district's system including compliance with the following provisions of the Children's Internet Protection Act:

- 1. Technology protection measures, installed and in continuous operation, that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography or, with respect to the use of the computers by minors, harmful to minors;
- 2. Educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms;
- 3. Monitoring the online activities of minors;
- 4. Denying access by minors to inappropriate matter on the Internet and World Wide Web;

- 5. Ensuring the safety and security of minors when using e-mail, social media, chat rooms and other forms of direct electronic communication;
- 6. Prohibiting unauthorized access, including so-called "hacking" and other unlawful activities by minors online;
- 7. Prohibiting unauthorized disclosure, use and dissemination of personal information regarding minors;
- 8. Installing measures designed to restrict minors' access to materials harmful to minors.

The superintendent will establish administrative regulations for use of the district's system by staff using their own personal electronic devices to download and store district proprietary information including personally recognizable information about the district students or staff. Regulations shall insure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).

The administrative regulations will be consistent with sound guidelines as may be provided by the education service district, the Oregon Department of Education and/or the Oregon Government Ethics Commission and will include a complaint procedure for reporting violations.

The superintendent will also establish administrative regulations for use of the district's electronic communications system to comply with copyright law.

Failure to abide by district policy and administrative regulations governing use of the district's system may result in the suspension and/or revocation of system access. Additionally, student violations will result in discipline up to and including expulsion. Staff violations will also result in discipline up to and including dismissal. Violations of law will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

## **END OF POLICY**

## **Legal Reference(s):**

ORS 30.765	ORS 167.080	ORS 339.250
ORS 133.739	ORS 167.087	ORS 339.270
ORS 163.435	ORS 167.090	
ORS 164.345	ORS 167.095	OAR 581-021-0050
ORS 164.365	ORS Chapter 192	OAR 581-021-0055
ORS 167.060	ORS 332.107	OAR 584-020-0040
ORS 167.065	ORS 336.222	OAR 584-020-0041
ORS 167.070		

Children's Internet Protection Act, 47 U.S.C. Sections 254 (h) and (l) (2008); 47 CFR Section 54.520 (2001). Copyrights, Title 17, as amended, United States Code; 19 CFR Part 133 (2000).

Oregon Attorney General's Public Records and Meetings Manual, pp. 24-26, Appendix H, Department of Justice (2001).

Safe and Drug-Free Schools and Communities Act, 20 U.S.C. Sections 7101-7117.

Drug-Free Workplace Act of 1988, 41 U.S.C. Sections 701-707; 34 CFR Part 85, Subpart F.

Controlled Substances Act, 21 U.S.C. Section 812, schedules I through V, 21 CFR 1308.11-1308.15 (2000).

Drug-Free Schools and Communities Act Amendments of 1989, P.L. 101-226, 103 Stat. 1928.

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).

Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g; 34 CFR Part 99 (2000).

Oregon Government Standards and Practices Commission, Advisory Opinion No. 98A-1003 (July 9, 1998).

No Child Left Behind Act of 2001, P.L. 107-110, Title II, Section 2441.

Americans with Disabilities Act Amendments Act of 2008.