

To Access Fund 209

Log into Portal

Under the Action Menu on the left side, Choose **Change DAC**

The screenshot displays the West Linn - Wilsonville School District portal. At the top, the district logo and name are visible, along with the tagline: "How do we create learning communities for the greatest thinkers and most thoughtful people... for the world?". Below this is a navigation bar with links for Home, Business Resources, Employee Resources, Benefits Enrollment, Staff Information, and My Workflow. The date "Monday, November 24, 2014" and the user "Davis, Tresa" are also shown.

The main content area is divided into two panels. The left panel, titled "Actions - iVisions Enterprise Menu", contains a list of menu items: "Change DAC", "Help", "Print", "Attendance (24)", "Hours Entry Approval", "Budget Adjustments", "Purchase Order Approval", "Purchase Order Revisions", "Invoice Approval", "Purchase Requisitions", "ePARs", "HR - PAR Completion", and "PR - PAR Completion". Below these are icons for "General Ledger", "Purchasing & Payables", "Payroll", "Human Resources", "Fixed Assets", and "Receivables". A green arrow points from the text above to the "Change DAC" option.

The right panel, titled "Actions - iVisions Enterprise Display", shows a header for "Group: WLWV 1415 FY: 2015 DAC: WLWV Administration" and a large "InfiniteVisions Enterprise Edition" logo.

At the bottom of the page, there is a footer with the text: "Copyright 2002-2012 Terms Of Use Privacy Statement".

Select Fund 209

Once you are in the Fund 209 DAC, you will be able to create req's and also run a revenue and expenditure report. You can access those reports under [General Ledger | Reports | General Ledger Report Writer](#)

Since your revenue is based only on MAP donations, we will not be entering a budget.

You will need to watch the revenue report and base your expenditures on that dollar amount

West Linn - Wilsonville School District
How do we create learning communities for the greatest thinkers and most thoughtful people... for the world?

Home Business Resources Employee Resources Benefits Enrollment Staff Information My Workflow

Monday, November 24, 2014 ...: My Workflow » WLWV 1415 ... Davis, Tresa Logout

Actions iVisions Enterprise Menu

My Workflow (24)

- Attendance (24)
 - Hours Entry Approval
 - Budget Adjustments
 - Purchase Order Approval
 - Purchase Order Revisions
 - Invoice Approval
 - Purchase Requisitions
 - ePARs
 - HR - PAR Completion
 - PR - PAR Completion
- General Ledger
- Purchasing & Payables
- Payroll
- Human Resources
- Fixed Assets
- Receivables

Actions Change DAC

Group: WLWV 1415 FY: 2015 DAC: WLWV Administration

Please select a DAC:

OK Back

Copyright 2002-2012 Terms Of Use Privacy Statement